DOCTORAL THESIS SUBMISSION

Name:

Date:

Chairperson:

to be determined by GSLS office

Preferred/expected place of defence (*please discuss with your committee and select*):

1. To be checked by PhD student:

I have read the 'Guidelines for the Preparation and Submission of a Doctoral Thesis (Ph.D./Dr. rer. nat.) at the GSLS.' Matriculation number:

(Please note that changes must be approved.)

Start date of project:

GSLS admission date:

GSLS admission valid until:

Desired title:

Section:

Verify your personal email address in Open Campus

Reports: Start-Up and 3 Annual reports uploaded in Open Campus

Proof of enrollment for 6 semesters at the University of Würzburg

Copy of ID card **OR** marriage certificate (If you are married, please provide a copy.)

"Immatrikulationsbescheinigung" for semester of thesis submission OR civil service working

contract (copy) **OR** certificate of good conduct (type "O") (Please provide **ONE** of the documents above mentioned - you only need a certificate of good conduct, if you are not enrolled at the university nor have a contract at the university/civil service.)

Study book and certificates (Please upload all coursework and necessary certificates on Open Campus, and inform us by mail at least 2 weeks before submission. All study book entries need to be approved by GSLS)

Plagiarism Check (optional) (We recommend a voluntary plagiarism check can be performed using the software iThenticate. The result should be discussed with the first supervisor. It is not required to integrate the result into the dissertation or to inform the GSLS)

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Thesis format:MonographyCompilation/Chapter-based ThesisPublication:First author publicationCo-author publicationGuarantee (If you don't have a published first author publication, please contact the
GSLS in due time before submission.)Compilation/Chapter-based Thesis

Thesis title (German):

Thesis title (English):

Members of the committee:	1 st
	3 rd
	5 th

Reviewers confirmed by thesis committee:

1st 2nd

2nd 4th

At least one reviewer must NOT be a co-author of your publications included in your dissertation. This requirement only refers to your own publications, not the works cited in your dissertation.

Regardless of the thesis format, I ensure that all illustrations and texts are not sourced from publications (including my own), unless explicitly stated in the respective figure legend or within the text. The same principle applies to modified figures and texts. If approval from the publisher is required, I have obtained it.

ID card **OR** marriage certificate ((Please provide a copy of ONE of the documents) "Immatrikulationsbescheinigung" for semester of thesis submission **OR** civil service working contract (copy) **OR** certificate of good conduct (type "O") (see above)

Forms (GSLS Website, Thesis Submission)

Form Application for Conferral of a Doctorate Form Confirmation by the Thesis Committee (*Submitted with original signatures only*. *Electronic signatures will not be accepted*) Form Declaration Library

Electronic version (PDF) of the doctoral thesis on USB (including CV)

Thesis - 5 copies + additional copies for committee members who want a printed copy (*Please refer to Form Confirmation by the Thesis Comittee*)

DIN A4, bound (soft or hard binding acceptable, double-sided printing accepted) Numbered pages Title page (GSLS Website, Thesis Submission): Thesis title in both German and in English language

Thesis title in both German and in English language Section (Biomedicine, Integrative Biology, Neuroscience, Infection and Immunity, Clinical Sciences) Names of all Thesis Committee members Blank field for the name of the chairperson

List of contents (Inhaltsverzeichnis) Summary (in both German and in English language) List of References/Bibliography (Literaturverzeichnis) Publication list (In case of guarantee, please list the manuscript to be published) CV (Original signature (after printing) required) Affidavit (Eidesstattliche Erklärung) - Original signature (after printing) required (Please use the template on the GSLS Website and don't change the wording, only insert the thesis title in German and in English) Form Statement of individual author contributions and of legal second publication rights (Your original signature is required for the printed copies) Form Statement of individual author contributions to figures/tables (Your original signature is required for the printed copies - For papers with shared first authorship, contribution statements for figures/tables must be signed by all first authors and your first supervisor)

3. Will be handed out by GSLS office at thesis submission:

Confirmation GSLS office (Laufzettel)

All forms to be completed can be found on the GSLS homepage (<u>http://www.graduateschools.uni-</u> wuerzburg.de/life_sciences/) in the menu options under Doctoral Researchers -> Thesis Submission)